

# Helping you change careers

LEADING nationwide training provider for mature career changers New Careers Skills (NCS), is growing their business in the scenic surroundings of Battle.

Since opening an office on the High Street in October 2005, they took on three staff

in the first three months and are now looking to expand further.

Kate Povey, sales and marketing administrator at the Battle office, was the first recruit. With a strong background in sales from estate agents to building societies, Kate is in charge of student enrolment and supporting the NCS sales teams based across the UK.

Clare Crosby joined as financial controller and has responsibility for the day-to-day running of the accounts, while



dealing with student's course payments. Prior to this, Clare worked as a marketing and information officer for a large law firm.

Diane Isted is the newest member of the office staff and is head of Student Administration. Diane has excellent communication skills and a wealth of administration experience, both of which have set her in good stead to deal with any problems or queries students may have.

Trevor Dormedy, managing director of NCS, is based at the Battle office and is pleased with the company's growth,

'As a nationwide organisation we have centres across the UK, and we are pleased we can create jobs in many communities. The Battle office is the important centre for NCS sales and administration, our staff there are doing a top job'

NCS also have offices and training centres in Southampton and Cardiff.

Jennifer says, "This is a great place to live and work after the hustle and bustle of London."

## Look Out